

LONGFORD PARISH COUNCIL

Email: longfordpc@outlook.com Tel: 07759 118922

Minutes of the Council Meeting held on 2nd April 2019 at 7.30pm in Longford Village Hall

- Present:** Cllrs A. Williams (Chair), K. Bates, E. Doherty, K. Doherty, L. Gough, P. Gough, M. Hamblett
Also present: J. Shirley (Clerk)
Public: One member
Apologies: None
- Declarations of interest in items on the agenda:** None.
- Approval of the minutes of the meeting** held on 5th March 2019. Cllr K Doherty proposed accepting the minutes as circulated, Cllr E Doherty seconded, all in favour. Council resolved to approve the minutes.
- Review outstanding actions from previous meeting:** (February 2019) item 7.1 risk assessments is ongoing and item 8.9 repairing/updating the vehicle barrier at the village hall is ongoing. (March 2019) item 7.2 VAS update, item 7.3 CCTV quotes in progress, item 7.4 purchase of notice board, item 7.4 solar lighting, item 8.7 light for defibrillator at village hall.

The meeting was opened for questions and comments from the public.

Cllr E Doherty passed on a concern from a resident that the road sweeper is not sweeping Tewkesbury Road in both directions and not doing the whole road through Longford to the roundabout (stopping at Longford Lane). Sandhurst Lane also not getting swept. **Action: Clerk** to follow-up with Highways/Tewkesbury Borough Council. Also noted that bus shelters need a clean.

A representative of the football club asked if the club could go ahead with the pitch spray as per previous years with the parish council paying half the costs. Council were agreeable but will add to the next agenda to confirm. **Action: Clerk.**

5. Planning

5.1 To consider the following planning applications:

Date received	Deadline	App Ref	Address	Details	LPC Comments
06/03/2019	03/04/2019	18/01264/FUL	Bus Bungalow Sandhurst Lane Longford	Use of land as a Caravan Site (provision of 3 Romany family pitches) and use ancillary thereto	Object, LPC in general is against development on flood plain.

6. Finance / Procedures

- Council received the latest bank reconciliation (March) and budget versus spend report for the 2018/19 accounts. Cllr Bates proposed approving the 2018/19 year end balance sheet, Cllr K Doherty seconded, all in favour to approve the year end accounts and noted that the Council has been selected as part of a 5% sample to undergo an intermediate external audit which is a more in-depth audit.
- Council approved the payment of expenses for Clerk.
- Council received the Clerk timesheets for March 2019.
- Council agreed a donation of £250 for Great Western Air Ambulance.
- Council discussed the draft the Playing Field hire policy and requested the Clerk to contact the Council's insurer for advice on bouncy castle and car boot sales on the playing field.
Action: Clerk to seek advice and update the policy for Council to approve.

Signed

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- 6.6 Council reviewed and updated the Asset Register.
- 6.7 Council reviewed and approved the Risk Management Policy.
- 6.8 To approve the accounts for payment:

Date	Payee	Net	VAT	Gross	Budget
02/04/19	March 2019 Pay and expenses	£913.65	£6.51	£920.16	Staff costs
02/04/19	HMRC Jan-March 2019	£411.00	£0.00	£411.00	Staff costs
18/03/19	PATA (UK) additional March payroll	£7.75	£0.00	£7.75	Admin
14/03/19	Eamonn Doherty (newsletter printing reimbursement)	£64.00	£0.00	£64.00	Newsletter
02/04/19	Great Western Air Ambulance Charity	£250.00	£0.00	£250.00	Donations
	Total	£1646.40	£6.51	£1652.91	

- 7. Council discussed Annual Parish Meeting arrangements. Meeting to be held at 7.30pm on Monday 13th May with the Annual Meeting of the Parish Council following at 8pm. Refreshments will be provided by councillors.

Council noted that the next meeting is MONDAY 13th MAY at 7.30pm

Meeting closed at 8.30pm.

Signed

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Date