

LONGFORD PARISH COUNCIL

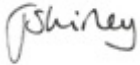
Email: longfordpc@outlook.com ~ Tel: 07759 118922

27th February 2019

I hereby give notice that the meeting of Longford Parish Council will be held in **Longford Village Hall** on **Tuesday 5th March 2019 at 7.30pm.**

Members of the Council are hereby summoned to attend for the purpose of transacting the business as set out below.

All residents of the Parish are welcome to attend and a period of 15 minutes is set aside for members of the public to raise questions.



Julie Shirley, Clerk to Longford Parish Council

AGENDA

1. To note attendance and apologies for absence
2. To receive declarations of interest in items on the agenda
3. To approve the minutes of the meeting held on 5th February 2019.
4. To review outstanding actions from previous meeting.
5. To consider changes to the order of business.

The meeting may be adjourned at this point for members of the Public to speak.

Members of the public are welcome to speak regarding any matter on the agenda or any items they wish to bring to the attention of the Parish Council; the Parish Council is not permitted to make any decisions during the public session. Members of the public are not permitted to address the meeting once the public session is concluded.

To receive a report from the County Councillor

(5 mins)

To receive a report from the Borough Councillors

(5 mins)

6. Planning

(20 mins)

6.1. To note the following planning decisions issued by Tewkesbury Borough Council:

| Application No: | Address | Details | LPC Comments | TBC Decision |
|------------------------|----------------------------|--|---------------------|---------------------|
| 18/00457/FUL | 6 Lewis Avenue Longford | First floor rear extension revised plans | No comments | PERMIT 12/02/19 |

6.2 To consider the following planning applications:

| Date received | Deadline | App Ref | Address | Details |
|----------------------|-----------------|----------------|---------------------------------|--|
| 06/02/2019 | 28/02/2019 | 18/01284/APP | Land North of Innsworth Lane | Approval of Reserved Matters pursuant to Outline planning permission ref: 15/00749/OUT, for the provision of site infrastructure including primary road carriageway and attenuation ponds along with associated engineering works. |

7. Groups / Meetings / Reports

7.1 To receive reports from representatives for information only:

- Allotments
- Finance
- Personnel
- Play Park & Playing Field
- Village Hall
- Village Hall Working Group.

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- 7.2 To receive an update on the Vehicle Activated Sign (VAS).
- 7.3 To discuss options for tackling the issue of dog fouling on the playing field.
- 7.4 Cllr E Doherty to report on the condition of the stored notice boards and suitability for re-use; Council to consider the purchase of new notice boards if condition of existing boards is not cost effective to re-use.
- 7.5 To consider delegating authority to the Clerk for playing field hire requests eg bouncy castles etc and to agree policy for playing field hire.

8. Finance / Procedures

- 8.1 To receive the latest bank reconciliations (January) and budget versus spend report for the 2018/19 accounts
- 8.2 To approve the payment of expenses for Clerk.
- 8.3 To receive the Clerk timesheets for February 2019.
- 8.4 To consider quotes for tree survey reports required for the Council's risk assessment.
- 8.5 To consider the options for lighting the village hall driveway.
- 8.6 To appoint GAPTC to carry out the independent audit 2018/19 at a cost of £160.
- 8.7 To consider the recommended list of council policies and agree course of action.
- 8.8 To discuss lighting for the defibrillator cabinets and agree course of action.
- 8.9 To discuss painting of the youth pod and agree course of action.
- 8.10 To agree provision of community first aid courses in conjunction with Gloucestershire County Council (free of charge).
- 8.11 To approve the accounts for payment:

| Date | Payee | Net | VAT | Gross | Budget |
|-------------|--|------------|------------|--------------|---------------|
| 05/03/19 | February 2019 Pay and expenses | £459.80 | £2.63 | £462.43 | Admin |
| 11/02/19 | GAPTC – training | £10.00 | £0 | £10.00 | Training |
| 06/02/19 | Information Commissioner's Office (data protection) Annual Direct Debit | £40.00 | £0 | £40.00 | Admin |
| | Total | £509.80 | £2.63 | £512.43 | |

9. To receive a list of the previous month's correspondence for information.
10. To note that parish and borough elections are taking place on 2nd May 2019 (deadline for nominations 4pm 3rd April 2019).
11. To consider holding a meeting in April to approve the year end accounts and discuss arrangements for the annual parish meeting, and to agree changing meeting date for May due to the elections.
12. Separate business
Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting.
 - To consider confidential staffing matters

Any matters for the next agenda?